

January 24, 2023

The special meeting of the Sterling Board of Finance was called to order at 6:05 p.m. by Vice Chairman Neil Delmonico. Other members' present-Robert Salisbury, Jim Molodich, Steve Offiler and Christine Farrugia.

Members' absent-Tracie Adams

Staff present-Link Cooper, Jack Joslyn, David Shippee and Sherri A. Soucy

Also present-Theodore Friend and Courtney Brannon.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Presentation of Audit Report for FY Ending June 30, 2022: Sherri A. Soucy presented the audit report for Fiscal Year Ending 6/30/2022. Both the Board of Education (BOE) and the Board of Selectmen (BOS) underspent on their budgets; BOE-\$245,412 and BOS-\$339,649. The General Fund Balance is \$4,042,754 and \$775,100 is restricted. In closing, S. Soucy discussed the following material weaknesses: 1) Financial Statement Adjustments. A Planned Corrective Action needs to be submitted to the Office of Policy and Management and Management's signed Representation Letter. R. Salisbury made a motion, seconded by N. Delmonico to accept the audit as presented. All voted in favor of the motion.

Request by Sterling Community School for UPS Battery Backups - \$8,170.95 – SCS Fund: Courtney Brannon, Business Manager of Sterling Community School, submitted an email dated 1/19/2023 requesting to expend \$8,170.95 to replace UPS Battery Backups for the server rooms located at Sterling Community School, 251 Main Street. J. Molodich made a motion, seconded by C. Farrugia to approve an expenditure in the amount of \$8,170.95 from the Board of Education's Capital Account – SCS Fund to Dell Technologies to replace the UPS Battery Backups for the server rooms at the Sterling Community School, 251 Main Street, Sterling, CT. All voted in favor of the motion.

Request by Sterling Community School for Clock Restoration Services - \$4,600.00 – SCS Fund: Courtney Brannon, Business Manager of Sterling Community School, submitted an email dated 1/19/2023 requesting to expend \$4,600.00 for Clock Restoration Services located at Sterling Community School, 251 Main Street. S. Offiler made a motion, seconded by R. Salisbury to approve an expenditure in the amount of \$4,600.00 from the Board of Education's Capital Account – SCS Fund to Elderhorst Bells, Inc. for Clock Restoration Services at the Sterling Community School, 251 Main Street, Sterling, CT. All voted in favor of the motion.

Request by Sterling Community School for Installation of 43 Krowne Center Deck Automatic Lav Faucets - \$24,726.01 – SCS Fund: Courtney Brannon, Business Manager of Sterling Community School, submitted an email dated 1/19/2023 requesting to expend \$24,726.01 for the Installation of 43 Krowne Center Deck Automatic Lav Faucets located at Sterling Community School, 251 Main Street. C. Farrugia made a motion, seconded by S. Offiler to approve an expenditure in the amount of \$24,726.01 from the Board of Education's Capital Account – SCS Fund to LaPorte & Sons at the Sterling Community School, 251 Main Street, Sterling, CT. All voted in favor of the motion.

Adjournment: S. Offiler made a motion, seconded by R. Salisbury to adjourn at 6:26 p.m. All voted in favor of the motion.

Attest: _____
Sherri A. Soucy, Treasurer